

Job Title: Damper Development Manager
Reports to: Vice President of Product Development
Location: Fort Worth

General Summary

The Damper Development Manager is responsible for the management of product development, product improvement, design support, and other tasks that the damper group takes on. As a key member of the management staff the Damper Development Manager is expected to actively contribute to the management of the company, its positive image, credibility, reputation, good name, and financial health.

Essential Duties and Responsibilities

1. Plan, direct and lead all aspects of prototyping, analytical studies, product development, product improvement, & other engineering activities within the organization from concept through implementation.
2. Provide leadership, supervision & motivation to damper design team through hands-on assistance & guidance to ensure conformity with requirements & company expectations.
3. Manage projects to optimize results & enhance integration between manufacturing, sales, marketing, & product development to ensure successful product launches and changes
4. Establish & maintain process & training documentation that improves manufacturing methods, supports safety standards, enhances quality, & improves productivity.
5. Provide application and technical support to internal staff, customers, external consultants, contractors and related organizations.
6. Work with the Operations and Sales department to establish priorities, schedules, and action plans for new and redesigned products.
7. Contribute to the formulation and implementation of corporate policy, strategy, and mission.
8. Work with Finance, Manufacturing, and Sales departments to assure competitive prices and maximum margins through comprehensive pricing strategies and continuous improvement in design and manufacturing.
9. Develop and maintain a positive corporate image through promotion, training and adherence to all company core values.

Education / Experience Requirement

1. Four-year degree in Manufacturing/Industrial/Mechanical Engineering or similar is required.
2. 2 years of management responsibility & experience in a manufacturing setting is required.
3. Experience in sheet metal/extruded aluminum manufacturing processes in a configure to order environment is a plus.
4. Testing experience with UL, Riverbanks Labs, or AMCA is a plus.
5. Background in manufacturing or construction
6. Willingness to travel

Specific Skills Required

1. A leader that enjoys hands-on work and leading others to solve challenging problems together
2. Strong analytical ability & mechanical aptitude is essential.
3. Creative, collaborative, problem solver with Good communication skills at all levels.
4. Highly organized & strong project management skills.
5. Proficient in writing reports, business correspondence, & procedure manuals.
6. Skilled with MS Excel, MS Word, AutoCAD, and MS PowerPoint.

Other Duties and Responsibilities

This job may include other duties and responsibilities as assigned by the supervisor. These may change as needed.

Physical Demands

No specific physical demands.

Work Environment

General office environment with occasional business travel.

I have read this Job Description and understand it.

Employee Name (print) _____

Employee Signature _____

Date _____